

TOWN OF

DARIEN, CONNECTICUT

EMERGENCY OPERATIONS PLAN

ANNEX "C"

WARNING

Submitted By:

John W. Jordan, Director
Darien Emergency Management

Date

Approved By:

Robert F. Harrel, Jr., First Selectman

Date

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DARIEN WARNING ANNEX

I. PURPOSE

The purpose of this annex is to outline and define the Town of Darien's warning systems, and the responsibilities and procedures for using them.

A. Warning Sources

1. Primary: State Department of Public Safety Headquarters to the Darien Police Department, via the State Police "COLLECT" System.
2. Secondary: County Fire Radio to the Darien Police and Fire Departments.
3. Relay Requirements: The Town of Darien is not required to relay warnings.

B. The Local Warning Point

The town's Warning Point is the Police Department, located at Hecker Avenue. Emergency power is available. The warning point is staffed twenty-four (24) hours a day.

B. Peacetime Emergencies

1. Upon receipt of information concerning an impending or actual emergency, the Warning Point shall, and is hereby authorized to, sound the Alert/Attention signal in accordance with Federal guidelines (3 to 5 minute steady tone).
2. The Warning Point shall immediately notify the First Selectman and Director of Emergency Management and appraise them of the situation.
3. The Warning Point shall then notify the Police Chief, Fire Chiefs, Director of Public Works, Health Director, Superintendent of Schools and other appropriate local officials.
4. The Warning Point, or a designated person, shall then notify all on duty police, fire and emergency response personnel through the radio communications system.
5. The Warning Point shall appraise the First Selectman or Emergency Management Director of all emergency information received from the warning sources.
6. The First Selectman or Director of Emergency Management, after consultation, if possible, shall determine whether to contact radio stations serving the town for the purpose of disseminating public emergency information. Such action may be taken whether the Public Warning System is activated or not.

D. Weather Reports - Watch and Warning

The Warning Point is responsible for immediately relaying all weather advisories, watches, warnings or information concerning unusual weather or atmospheric conditions received to the First Selectman, Director of Emergency Management, Police Chief, Fire Chiefs, Director of Public Works, Director of Health, Superintendent of Schools and other appropriate local officials.

Police personnel on duty in the field and fire personnel on duty are expected to observe and report to the Warning Point or their superior any unusual weather incidents or phenomena. Such reports will be relayed immediately to the First Selectman and Emergency Management Director.

E. Local Incidents

When a town department, agency or office is involved in a local incident which becomes serious or has potential of expanding and/or creating increased problems that might affect all or part of the community or place property and/or lives in danger or inconvenience, it will be the responsibility of the person-in-charge to immediately notify and appraise the First Selectman, Emergency Management Director, Fire Chiefs and Police Chief of the situation and its possibilities. It will then be the responsibility of the First Selectman to determine actions necessary. Should the person-in-charge be unable to make such notification, he/she shall request the Warning Point to do so.

F. National Security / Attack

1. Upon receipt of information from the warning sources of an impending enemy attack, the Warning Point shall, and is hereby authorized to, immediately activate the Attack Warning Signal (a 3 to 5 minute wavering sound on sirens, or a series of short blasts on whistles, horns, or other Public Warning System devices).
2. The Warning Point shall then immediately notify the First Selectman and Director of Emergency Management and appraise them of the situation.
3. The Warning Point shall then notify the Police Chief, Fire Chiefs, Director of Public Works, Health Director, Superintendent of Schools and other appropriate local officials.
4. No further warning action shall be taken unless otherwise directed by the First Selectman or Director of Emergency Management.

G. Accidental Nuclear Missile Launch

In the highly unlikely event that an accidental nuclear missile launch occurs and is a threat to the United States, warning would be disseminated nationwide over the National Warning System (NAWAS). There would be (2) major types of warnings:

1. Accidental Launch Warning Message for Threatened Area(s); and
2. Accidental Launch Warning Message for Parts of the United States Not in the Threatened Area(s). These messages also would be disseminated to major media centers.

Should a Threatened Area(s) message be received, the Warning Point shall immediately sound the Attack Warning Signal (waving tone). The Warning Point will relay at once the message to local radio and television stations. Further, the Warning Point shall immediately notify the First Selectman, Emergency Management Director, Chief of Police, Fire Chiefs, Public Works Director, Director of Public Health, Superintendent of Schools and other appropriate local officials.

Should a Non-Threatened Area(s) message be received, the Warning Point shall not sound the Attack Warning Signal. However, the Warning Point shall immediately notify the First Selectman, Emergency Management Director, Chief of Police, Fire Chiefs, Public Works Director, Director of Public Health, Superintendent of Schools and other appropriate local officials. No further action is to be taken without the expressed order of the First Selectman or the Emergency Management Director.

II. SITUATION AND ASSUMPTIONS

A. Situation:

The town is vulnerable to many types of emergencies/disasters, including: power failure, flood/flash flood, winter storm, coastal storm, hurricane/tropical storm, air accident, rail accident, tornado, and in transit hazardous materials incident/accident.

The town Warning Point has established Standard Operating Procedures (SOP) to ensure rapid dissemination of emergency/disaster watches, alerts and warnings to government officials and the public.

The procedures provide necessary authority for the Warning Point to activate warning devices in the event of an accidental missile launch, or peacetime emergency situations. Additionally, it provides for the regular testing of the warning system, and ensure that warning point personnel are properly trained.

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B. Assumptions:

1. Some people who are directly threatened by a hazard may ignore, not hear, or not understand warnings issued by the government.
2. Special needs groups such as the hearing-impaired, sight-impaired, physically disabled, or institutionalized (e.g., in jail, convalescent homes, etc.) requires special attention to ensure a workable warning is established.
3. Emergency response organizations such as the fire and police may be called upon to help warn the public.
4. Where available, EAS stations will be used to help disseminate warning information.
5. Radio and television stations which are not members of the EAS station network will be willing to issue warning announcements.
6. Where available, National Oceanic and Atmospheric Administration (NOAA) Weather Stations will disseminate watches and warnings issued by the NWS; NOAA tone alert radios are automatically activated when such watches and warnings are issued.

III. CONCEPT OF OPERATIONS

A. General:

The Warning Point shall immediately notify the First Selectman and Director of Emergency Management and appraise them of the situation (See Attachment 1).

Upon receipt of information concerning an impending or actual emergency, the Warning Point shall, and is hereby authorized to, sound the Alert/Attention signal in accordance with Federal guidelines (3 to 5 minute steady tone), as outlined in Attachment 2.

The warning devices utilized by the town (e.g., sirens, tone alert radios, telephone call downs, etc.) are specified in Attachment 5. The EAS stations are identified in Annex D, Emergency Public Information.

Procedures for warning special locations are identifies in Annex A, Direction and Control. Procedures for warning the hearing-impaired and non-English speaking groups are identified in Annex D, Emergency Public Information.

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The ALERT/ATTENTION Signal is a 3 to 5 minute steady blast on sirens, whistles, horns, or other Public Warning System devices. This signal means to turn on your radio or television and stay tuned for news and information. It shall be used:

1. To get public attention in times of emergencies; and
2. To alert all town emergency management personnel and volunteers that they may be called to emergency operations/response duty.

The ATTACK WARNING Signal is a 3 to 5 minute wavering sound on sirens, or a series of short blasts on whistles, horns, or other Public Warning System devices. This signal shall mean that an actual attack against the country has been detected and that protective actions should be taken immediately. The attack-warning signal shall be repeated as often as indicated by the National Warning System or as deemed necessary by the First Selectman or the Director of Emergency Management. The meaning of this signal is that "immediate protective action should be taken" and is appropriate for the initial attack warning and any repeats thereafter.

B. Inter-Jurisdictional Relationships:

When appropriate, the town Warning Point or EOC staff (if activated) will alert the response organizations or Warning Points in neighboring jurisdictions. Methods of alerting/warning would include telephone, police hot line, and County Fire Radio. The neighboring towns Warning Points will activate their warning fan out SOP, warning devices and/or contact local EAS stations to broadcast the warning to the public.

If the emergency involves a hazardous materials incident, either fixed site or in transit, and the possibility exists that the plume will cross town boundaries, warning neighboring communities will be accomplished by the procedures referenced above, and/or by procedures defined in Annex N, Hazardous Materials Emergency Response Plan.

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

The First Selectman (CEO) has warning responsibilities, which include:

1. Specifying who has authority to order activation of warning systems to include EAS.
2. Assigns a single organization the responsibility for activation of the various warning systems in the town. That organization must be able to initiate warning systems around-the-clock.
3. Designates public service agencies, personnel, equipment, and facilities that can augment the town's warning capabilities.

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The Warning Coordinator has additional responsibilities, which include:

1. When notified of an emergency situation, reports to the EOC, if not already permanently assigned there.
2. Implements call down rosters to alert emergency responders or provide situation updates.
3. Activated public warning systems to include EAS.
4. Implements contingency plans to provide warnings if established warning system fails to work.
5. Coordinates warning frequencies and procedures with EOC's at higher levels of government and with adjacent communities.
6. Works with the PIO to ensure pertinent warning information is provided to the print media for distribution to the public.

The EOC Manager has additional responsibilities, which include:

1. Activates warning section in the EOC.
2. Ensures emergency warning systems are activated when directed to do so.
3. Issues cancellation of warning notice or otherwise ensures emergency responders and the public are aware of the fact that the emergency situation is terminated.

All Tasked Organizations have additional responsibilities, which include:

1. Upon receipt of a warning message or signal, initiate internal organization notification actions to:
 - As appropriate to the situation:
 - ⇒ Suspend or curtail normal business activities.
 - ⇒ Recall essential off duty employees.
 - ⇒ Send non-critical employees home.
 - ⇒ Evacuate the organization's facilities.
2. If appropriate, augment the EOC's efforts to warn the public through the use of vehicles equipped with public address systems, sirens, employees going door-to-door, etc.

V. ADMINISTRATION AND LOGISTICS

Administration:

1. A telephone call down list of town department heads is Attachment 1 to this Annex.
2. Radio frequencies for all departments having two-way radio systems are specified in Annex B, Communications.
3. A town map that depicts the locations of warning devices and areas covered by them is attached by reference.

Logistics:

1. Public Warning System (Sirens)

The Public Warning System will be tested once per month, or as deemed necessary and appropriate by the First Selectman or Emergency Management Director, as follows:

- a) Attention/Alert Signal (steady tone) for one (1) minute.
- b) One minute of silence.
- c) Attack Warning Signal (wavering) for one (1) minute.

2. Warning Point Tests

The Warning Point will be tested periodically. Upon receipt of a Warning Fan Out Test, the Warning Point shall relay the test message as instructed. If no instructions are provided, the Warning Point shall make note of the test message and provide it to the Emergency Management Director.

DO NOT ACTIVATE OUTDOOR WARNING DEVICES FOR WARNING POINT TESTS.

3. The Warning Coordinator and Emergency Manager are responsible for getting damaged warning equipment repaired or replaced. Mobile public alerting devices are the responsibility of the departments to which the vehicles are assigned.
4. The Warning Coordinator and Emergency Manager are responsible for negotiating agreements for the use of private service agencies, personnel, equipment and facilities to augment the town's warning capabilities. The First Selectman has final authority over any and all agreements.
5. If multiple incidents develop, ensure that each Incident Commander has adequate warning equipment should it be necessary to notify the public in the vicinity of any desired response.

VI. PLAN DEVELOPMENT AND MAINTENANCE

The Warning Coordinator and Emergency Management Director are responsible for the annual review and update of this Annex.

This Annex will become effective upon the approval of the First Selectman and Emergency Management Director. When approved, this Annex will supersede any and all previously written and approved Warning Annexes.

VII. AUTHORITY AND REFERENCES

Authority for this Annex is contained in the Darien Emergency Operations Plan, Title 28, Chapter 517 of the General Statutes of Connecticut, as amended.

- A. CPG 1-14; Emergency Management Principles of Warning.
- B. State of Connecticut Emergency Operations Plan, Annex A-2, Appendix 8 "Attack and Natural Disaster Emergency Warning and Fan-out Plan", latest revision.
- C. SLG 101, Guide for All-Hazard Emergency Operations Planning.

VIII. ATTACHMENTS

- 1. Alert List of Local Personnel.
- 2. Warning Flow Chart
- 3. Accidental Launch Warning Message for Threatened Areas.
- 4. Accidental Launch Warning Message Upon Occurrence of a Nuclear Detonation.
- 5. Present and Proposed Siren Locations.

DARIEN WARNING ANNEX

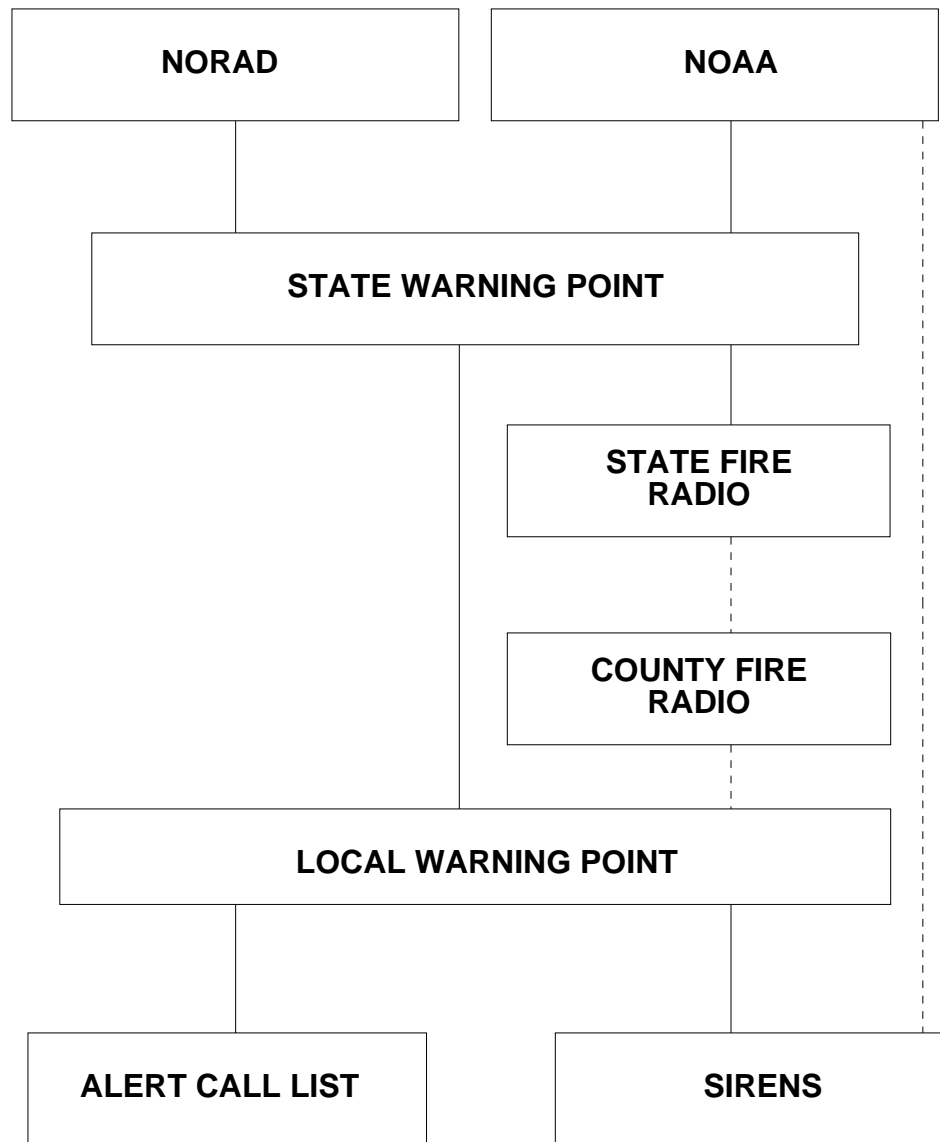
Attachment 1

ALERT LIST OF LOCAL PERSONNEL

<u>Position</u>	<u>Name</u>	<u>Telephones</u>	
		<u>Home</u>	<u>Business</u>
First Selectman	Robert F. Harrel, Jr.	655-3076	656-7338
E.M. Director	John W. Jordan	655-2854	656-7305
Fire Chief Darien	Steven J. Palmer		
Fire Chief Noroton	Randy Fitzpatrick	327-1436 Pager 363-6534	655-1323
Fire Chief Noroton Heights	Marc McEwan	656-2728 Pager 357-2767	656-7345
Police Chief	Hugh McManus	853-4534	655-9030
Supt. of Public Works	Robert Steeger	849-0055	656-7346
Administrative Officer			656-7338
Social Services Director	Judith Morrison		656-7328
EMS Director	Richard Koch	Pager 425-0147	515-3009
Health Director	Margaret M. McLaughlin, M.D.	359-3112	656-7320
Building Official	Charles A. Saverine		656-7347
School Superintendent	Darrell Lund		656-7418

Attachment 2

WARNING FLOW CHART



—— = Primary Source
----- = Secondary Source

ACCIDENTAL LAUNCH WARNING MESSAGE FOR THREATENED AREA(S)

"ATTENTION ALL STATIONS. EMERGENCY WARNING FOR:

_____, _____, _____
TOWN COUNTY STATE

ACCIDENTAL MISSILE LAUNCH THREATENS THE:

_____, _____, AREA AT _____
TOWN COUNTY LOCAL TIME

TAKE COVER IMMEDIATELY--BY LYING DOWN IN BASEMENTS OR CENTRAL PARTS OF BUILDINGS. ADDITIONAL INFORMATION WILL BE FURNISHED WHEN AVAILABLE.

(Message will be repeated once).

ACCIDENTAL LAUNCH WARNING MESSAGE FOR PARTS OF THE STATE NOT IN THE THREATENED AREA(S)

"ATTENTION ALL STATIONS. THIS IS THE STATE WARNING POINT. EMERGENCY ACTION INFORMATION FOR PARTS OF CONNECTICUT NOT-REPEAT, NOT IN THE THREATENED AREA OF:

_____, _____
TOWN COUNTY

ALERT THE PUBLIC IN YOUR LOCALITY BY ALL MEANS AVAILABLE THAT PROTECTIVE ACTION IS NOT REQUIRED AT THIS TIME. ADDITIONAL INFORMATION AND ADVICE WILL BE FURNISHED WHEN AVAILABLE.

**ACCIDENTAL LAUNCH WARNING MESSAGE UPON OCCURRENCE OF NUCLEAR
DETONATION**

"ATTENTION ALL STATIONS. AN ACCIDENTALLY-LAUNCHED NUCLEAR WEAPON
DETONATED IN"

_____, _____, _____, _____
TOWN COUNTY STATE LOCAL TIME

RADIOACTIVE FALLOUT IS POSSIBLE. THE FOLLOWING EMERGENCY ACTION ADVICE
WILL APPLY UNTIL FURTHER NOTICE:

"ALL PERSONS SHOULD REMAIN UNDER COVER, AND AWAIT FURTHER INSTRUCTIONS
FROM EMERGENCY MANAGEMENT AUTHORITIES. PERSONS CAN EXPECT FALLOUT
WITHIN ONE HOUR AND ARE ADVISED TO TAKE PROTECTIVE ACTION IN ACCORDANCE
WITH LOCAL COMMUNITY SHELTER PLANS OR TO IMPROVISE ADDITIONAL FALLOUT
PROTECTION AS NECESSARY AND TO BE ALERT FOR FURTHER INSTRUCTIONS FROM
EMERGENCY MANAGEMENT AUTHORITIES."

**ACCIDENTAL LAUNCH WARNING MESSAGE UPON OCCURRENCE OF IMPACT
WITHOUT NUCLEAR DETONATION**

"ATTENTION ALL STATIONS. THE ACCIDENTALLY LAUNCHED MISSILE IMPACTED IN

_____, _____, _____, _____
TOWN COUNTY STATE LOCAL TIME

A NUCLEAR DETONATION DID NOT-REPEAT-DID NOT OCCUR. PERSONS IN

_____, _____, _____
TOWN COUNTY STATE

SHOULD BE ADVISED TO REMAIN UNDER COVER AND TO AWAIT FURTHER
INSTRUCTIONS."

DARIEN WARNING ANNEX

Attachment 5

PRESENT SIREN LOCATIONS

<u>LOCATION NUMBER</u>	<u>SINGLE TONE</u>	<u>DUAL TONE</u>	<u>THREE TONE</u>	<u>LOCATION ADDRESS</u>	<u>SIZE DB/HP</u>	<u>TYPE (Motor driven Elec. Steam)</u>	<u>CONTROL (Leased line Radio Control)</u>
# 1	X			(3) Fire Dept.'s		Horn	Tele. lines
# 2	X						
# 3	X						

PROPOSED SIREN LOCATIONS

<u>LOCATION NUMBER</u>	<u>SINGLE TONE</u>	<u>DUAL TONE</u>	<u>THREE TONE</u>	<u>LOCATION ADDRESS</u>	<u>SIZE DB/HP</u>	<u>TYPE (Motor driven Elec. Steam)</u>	<u>CONTROL (Leased line Radio Control)</u>
# 1				NONE PROPOSED AT THIS TIME			
# 2							